

<h1>横須賀基地空席広報</h1> <h2>VACANCY ANNOUNCEMENT</h2>		広報番号： Announcement No.	NE-97-04
		募集締切日： Closing Date	10 Aug 04
		発行日： Date of Issue	27 Jul 04
1.職種名 Job title (等級 Grade <u>4</u> / 語学等級 LAD <u>1</u>) Short Order Cook #2119 ショート・オーダー・コック <input type="checkbox"/> 事務系 (Administrative) <input checked="" type="checkbox"/> 技能系 (Blue Collar Trade)		募集人数 No. of Recruitment 1 名	4.募集範囲 Area of Consideration <input checked="" type="checkbox"/> 現 MLC/IHA 従業員 (部隊内) Current MLC/IHA Employee within Activity <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance <input checked="" type="checkbox"/> 外部 Off Base Applicant
2.部隊 Activity Navy Exchange, Yokosuka Food Services Department Taco Bell 勤務場所 Working Place 横須賀市泊町 Tomari-cho, Yokosuka		5.雇用の種類 Type of Employment <input checked="" type="checkbox"/> IHA <input checked="" type="checkbox"/> Permanent 常用	
3.勤務時間 Work Schedule (週 40 時間制 hrww) 勤務日 Work Days 5 days / week (週休 2 日) 勤務時間 Work Hours 0800-1645 / 1415-2300 休憩 Recess Period 45 minutes (45 分休憩) <input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input type="checkbox"/> 出張 Business Travel			
6.職務内容 Duties Prepares, cooks and serves items of food which require only a short time to prepare. Performs various tasks in connection with the preparation of a limited variety of fast foods involving a grill, microwave oven and/or deep fryer. Washes, cuts, scrapes, chops, dices, and peels raw fruits and vegetables for cooking. Serves customers at counter; receives orders and serves food and beverages, in accordance with prescribed portions. Operates cash register; computes charges, collects and accounts for cash. Wraps and gives articles to customer. Replenishes articles from stock room. Posts established stock levels, periodic sales, stock on hand and order quantity on merchandise control sheets. Participates in taking inventories on stock. Performs other related or incidental duties as assigned.			
7.資格要件／身体条件 Qualification / Physical Requirements a. Knowledge of customer service concepts and practices. b. Ability to prepare, cook and serve items of fast food. c. Ability to speak, read and write English at elementary proficiency level. (LAD-1). Handicapped applicants may be accepted, depending on the degree and kind of disability. 障害者のある方は、障害の種類や度合いにより、考慮されます。			
英語力 English Language Proficiency : <input type="checkbox"/> 必要なし None <input checked="" type="checkbox"/> 初級 Basic <input type="checkbox"/> 中級 Intermediate <input type="checkbox"/> 上級 Advanced <input type="checkbox"/> 特段の能力 Exceptional			
学歴 Educational Background : N/A		免許証／修了証 License/Certificate Required : N/A	

8.提出するもの Application and Associated Documents		職務状況 Working Condition
* <input checked="" type="checkbox"/> 空席応募用紙 Application for Vacancy Announcement (HROY Form 1) http://hro.cnfj.navy.mil *上記は英語で記入*Complete in English <input checked="" type="checkbox"/> 80 円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cmx23.5cm) 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and an 80-yen stamp (MPS is not accepted.)		Works irregular schedule. 不規則勤務有り
問い合わせ先 for Job Inquiries	提出先 Office to Submit	事務処理欄 For Official Use
担当部署／担当者名 Office Navy Exchange, Yokosuka ネイビーエクスチェンジ ヨコスカ 人事課 Ms. Takahashi ☎ 046-822-7526 ☎ 046-816-5149	〒238-0001 神奈川県横須賀市泊町 1 番地, Box 22 1 banchi Tomari-cho, Yokosuka, Box 22 米海軍横須賀基地統合人事部雇用課 (HRO) CNFJ, HRO, MLC/IHA Employment Office (Code N-132) ☎046-816-8153 (内線/Extension) 243-8153	PD No.: NEX-TACO-001 PD is accurate and current. Certified by Activity: at HRO jo7/26so7/27

応募要項を満たしていない場合、選考の対象になりません。

Incomplete applications will not be processed.

提出された応募書類はお返ししません。

Submitted applications will not be returned.